

94th District #2 Integrating Committee Meeting Minutes

November 21, 2003 – 1:30 p.m.

Green Township
Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

Mr. Joseph Sykes, Vice-Chairman of the Integrating Committee, called the meeting to order at 1:35 p.m.

Board Members Present: Mayor Dan Brooks, Mr. Tom Bryan, Ms. Eileen Enabnit, Mr. Richard Huddleston, Mr. Bill Moller, Mr. Timothy Riordan, Mayor Dave Savage and Vice-Chairman Joseph Sykes

Alternate Members Present: Mr. David Bednar (*Alternate for Mayor Dan Brooks*), Mr. Ted Hubbard (*Alternate for Chairman Brayshaw*), and Mr. Dave Wagner (*Voting Alternate for Richard Huddleston*)

Excused Absence: Chairman William Brayshaw

Support Staff & Guest Present: Hamilton County - Mr. Joe Cottrill, Mr. John Beck, Mr. Eric Beck, and Mr. Doug Riddiough; City of Cincinnati – Mr. Don Rosemeyer (*Voting Alternate for Eileen Enabnit*), Mr. Greg Long and Mr. Bill Shefcik; City of North College Hill – Mr. John Knuf; Delhi Township - Mr. Bob Bass; Anderson Township – Mr. Richard Shelley; Village of Fairfax – Mayor Ted Shannon; Colerain Township – Mr. Tim Lange; City of Loveland – Mr. Fred Enderle; City of Blue Ash – Mr. Dennis Albrinck; Metropolitan Sewer District – Mr. Patrick Karney; Ms. Carol Walker; Greater Cincinnati Water Works – Ms. Becky Calder and Mr. Brian Pickering; Ohio Public Works Commission – Mr. Rob White; Quest Engineering – Mr. Jeff Olsen; CDM – Mr. Chris Brausch; CDS – Mr. David Emerick – Residents from City of Loveland – Mr. Doug Bergheger and Mrs. Amy Bergheger

Approval of Minutes

Board Member Bryan moved for the approval of the minutes from the 93rd Integrating Committee Board Meeting dated October 24, 2003; seconded by Alternate Member Hubbard and the motion carried unanimously.

Addressing Requests to the Integrating Committee

- ◇ **Mr. Doug Berherger** – Mr. Berherger a current resident of the City of Loveland sent a formal request to the Integrating Committee wanting to address concerns about the application process. With reference to a letter submitted by Mr. Berherger, Vice-Chairman Sykes asked the Support Staff if they reviewed the application and if the application was properly submitted? Mr. Cottrill acknowledged that everything had been done properly. (*Copy of Letter Attached*)

Vice-Chairman Sykes stated that it was the consensus of the committee not to address concerns such as this. The problem seems to be with the City of Loveland and not something the Integrating Committee would be addressing at this meeting.

After further discussion from Board Member Bryan, it was advised by Vice-Chairman Sykes to move forward to the next request.

- ◇ **Metropolitan Sewer District** - Mr. Pat Karney acknowledged MSD having questions on the basis for decisions on how the points were allocated within SCIP. The area of question lies within Criterion 5 (Generate Fees) and 15 (Fees Levies Taxes), noting that it looked like they were duplicated. It was acknowledged that the projects were not assessment projects; they are projects that are covered by overall support from their users by the same charges that everybody goes by. The projects in question are #52, #67 and #86 on the SCIP Scoring spreadsheet handout for Round #18.

Mr. Cottrill provided past history on Criterion 5 and acknowledged this being established to level the playing field for loan and grant projects and organizations that don't charge a direct fee for services. Mr. Cottrill noted that MSD charges fees for their services and therefore they get zero points.

Mr. Cottrill further acknowledged the rating system was developed by the Integrating Committee and submitted to Ohio Public Works Commission (OPWC) for approval. In May of 2002 a letter of approval was forwarded to the District #2 Integrating Committee acknowledging the rating system met their criteria.

Board Member Huddleston moved to disregard the challenge of Criterion 5, and noted the board not being prepared to address at this meeting. Further acknowledging that the rating system could not be changed today or the way the rating system has been historically evaluated based on this criteria and the historical perspective; seconded by Board Member Savage.

There was further discussion...

Board Member Riordan requested further explanation of the proposed motion. Board Member Huddleston explained that his motion was to effectively cut off the discussion on the challenge of Criterion 5, based on the fact that the rating system had already been approved by the OPWC. Furthermore, the historical perspective has not been challenged before, even though it has been in the criterion for some period of time, and the Support Staff has done a consistent job interpreting this criterion over the years that is currently in place. The challenge may be valid. The point is, this item needs to be challenged at the proper time and cannot be challenged now.

There was further discussion...

Board Member Riordan moved to clarify and amend the motion to say this item should be referred to the Support Staff for consideration in the next round and that the Support Staff should further review Criterion 5 and 15 of the rating system; seconded by Board Member Huddleston and the motion carried.

Mr. Karney further requested to revisit project item #86 under the condition column and question the rating given. It was felt this was not severe or moderately fair in condition. It was felt that it should be rated at either the fail or critical level.

Mr. Cottrill noted this project was appealed by MSD and that the Support Staff did not feel this project should be rewarded with more points and felt comfortable with their decision.

After further explanation from the Support Staff and open discussion from various board members, the following motion was put on the table for discussion:

Board Member Savage moved to accept the findings of the Support Staff and move onto the next agenda item; seconded by Board Member Huddleston.

There was further discussion...

Board Member Huddleston further commented that it is important to recognize that if the Integrating Committee felt the Support Staff was deficient in any way or arbitrary in the way they have ever reviewed things, this board would act on that and could overrule them. The point is, this has never been seen here and the Integrating Committee needs to recognize that we are here to oversee the Support Staff and that they do an excellent job.

Board Member Riordan further recommended the Support Staff to check with other Integrating Committee Districts to see what they have done with other kinds of infrastructure.

Mr. Bass made the suggestion to approach this item in the next round, as this is when the Support Staff looks for ways to improve the current rating system. At that time the Support Staff will sit down with MSD and try to get a better grip on what it is that they are trying to accomplish.

Being no further discussion, Vice Chairman Sykes requested a vote be taken and the motion carried unanimously.

Mr. Karney thanked the board for the opportunity to voice his appeal, and is willing to participate in future reviews concerning criteria.

Support Staff Items:

◇ Results of Appeals and Final Scores for SCIP/LTIP Projects

Mr. Cottrill provided the official results of the (26) projects that were appealed. Some jurisdictions had more than one appeal. The green numbers indicate the new rating. The red "X" indicates the item that was appealed and indicates no changes were made. These appeals were reflected within the final scores for both the SCIP/LTIP rating systems. *(Copies of spreadsheets were distributed).*

◇ Project Year 2004 - Round 18 Budget and Breakdown

Mr. Cottrill provided a complete explanation of program year 2004 – Round #18 budget breakdown. *(Copies of handout were distributed).*

The Support Staff recommended the following items:

- Total funds available for SCIP - \$9,145,000
- Total funds available for LTIP - \$ 4,789,000
- Total SCIP Grants - \$7,537,725
- Total LTIP Grants - \$7,001,739
- Total SCIP Loan/Loan Assistant - \$1,590,000
- Total Revolving Loan Program - \$1,372,500
- Total SCIP: \$10,500,225
- Total LTIP: \$7,001,739
- Total SCIP Available Proposed Remaining Balance: (\$1,335,225)
- Total LTIP Available Proposed Remaining Balance: (\$2,212,739)
- Total Small Government Projects: \$1,425,220

Board Member Riordan noted for the record there was a typo on the handout under the LTIP Grand Projects under Project #1 - CIN R18-008-2C (Kirby Road) should be noted as CIN R18-001-2C.

◇ Recommended Priority Listing – Vote Required

Mr. Cottrill provided a very thorough explanation and overview of the priority listings for both SCIP and LTIP. It was further explained that the vote would be taken on the priority order of projects #1 through #90. *(Copies of spreadsheets were distributed).*

After further discussion, the following was proposed:

Board Member Savage moved adoption of the priority listing as presented to the board for District #2 for Round #18 for SCIP projects; seconded by Alternate Member Hubbard and the motion carried unanimously.

Board Member Savage moved adoption of the priority listing as presented to the board for District #2 for Round #18 for LTIP projects; seconded by Board Member Bryan and the motion carried unanimously.

◇ **Recommended Grant Projects – Vote Required**

Mr. Cottrill provided an overview of the Grant Projects for both SCIP and LTIP. The total amount applied for in SCIP is \$6,192,725. *(Copies of spreadsheets were distributed).*

Alternate Member Hubbard moved adoption of both SCIP and LTIP Grant Projects; seconded by Board Member Moeller and the motion carried unanimously.

◇ **Recommended Loan Projects (SCIP Allocation & RLP) – Vote Required**

Mr. Cottrill provided an overview of the SCIP Allocation and Revolving Loan Program Projects. The total amount applied for in the SCIP Allocation was \$1,590,000 and \$1,372,500 for the Revolving Loan Program Projects. It was further noted the interest rate was 0% for twenty-years on all projects. *(Copies of spreadsheet were distributed).*

Board Member Brooks moved adoption of loans for both SCIP Allocation and the Revolving Loan Program Projects; seconded by Board Member Riordan and the motion carried unanimously.

◇ **Useful Life of Projects**

Mr. Cottrill provided an overview of the Useful Life of Projects for SCIP, LTIP and Revolving Loan Projects for Program Year 2004 for Round #18. *(Copies of spreadsheets were distributed).*

◇ **Recommended Small Government Projects – Vote Required**

Mr. Cottrill provided an overview of the Small Government Projects Priority Listing for Program Year 2004 – Round #18. It was further noted that a maximum of ten projects could be submitted. The first five projects will receive additional points based on their priority listing. *(Copies of spreadsheets were distributed).*

Board Member Moeller moved adoption of the Small Government Projects Priority Listing; seconded by Vice-Chairman Sykes and the motion carried unanimously.

◇ **Recommended District Administrative Costs Program for 2004 – Vote Required**

Mr. Cottrill provided an overview of the District Administrative Costs Work Plan and Proposed Budget for Program Year 2004 for Round #18. The total allocated amount recommended is \$40,000. This includes \$20,000 for Hamilton County, \$14,000 for the City of Cincinnati, \$1,000 for the City of North College Hill, \$3,000 for Delhi Township and \$2,000 for Green Township. The proposal for Round #18 states the following: If the City of Cincinnati, North College Hill, Delhi Township or Green Township do not invoice the entire allocated amount as listed, Hamilton County may add the difference to their allocated amount, retroactive to Round #17. *(Copies were distributed).*

Board Member Savage moved for the District #2 Integrating Committee to adopt the submitted District Administrative Costs Work Plan and Proposal dated November 21, 2004 for Round #18; seconded by Board Member Brooks and the motion carried unanimously.

◇ **Small Governments Sub-Committee**

Mr. Cottrill noted that he would be attending the Small Government Commission Meeting in May of 2004.

Old Business

- ◇ Sufficient Support Staff
- ◇ Costs of Other Districts
- ◇ July 1st Start Date

New Business

- ◇ Mr. Cottrill suggested that Green Township – Nathanael Greene Lodge be more of a permanent home for future Integrating Committee Meetings.

Vice-Chairman Sykes suggested future meetings be held in the morning instead of the afternoon. It was further recommended this should be left at the discretion of the Chairman to decide. It was agreed that Chairman Brayshaw would announce the date, time and location of the next Integrating Committee Meeting.

Next Meeting Date – To Be Determined at a Later Date

Adjournment – By consensus the meeting adjourned at 2:55 P.m.

Respectfully submitted,

Cathy Listermann
Cathy Listermann
Recording Secretary

Doug & Amy Bergheger
346 Cedar Drive
Loveland, OH. 45140
513-583-1224

10/6/03

Mr. Joe Cottrell
Project Funding Coordinator
Hamilton County Engineers Office
10480 Burlington Road
Cincinnati, OH. 45231

re: District Integrating Committee

Dear Mr. Cottrell;

Thank you so much for your help in reviewing the application from the City of Loveland for a "SCIP" Grant for proposed projects on Cedar Drive, Oak Street and others in Historic "Olde Loveland."

There are a number of aspects regarding the reasoning and timing for these projects, plus some evidence and backup provided by the city that will require clarification. The committee, I submit, would benefit from this additional information to facilitate a clearer view of the ramifications of the proposed changes to the infrastructure and lane widening, not explored by the city's application.

I humbly request an opportunity to speak at the District Integrating Committee Meeting to be held on November 21st.

Thank you for your help in securing a spot in the agenda for comments from the residents of Loveland.

Sincerely,



Doug Bergheger

OFFICE OF NEW BURLINGTON
COUNTY ENGINEER
2003 OCT -9 AM 8:03



**METROPOLITAN SEWER DISTRICT
OF GREATER CINCINNATI**

Hamilton County - Managed
by the City of Cincinnati

1600 Gest Street
Cincinnati, Ohio 45204
513-244-5122

**Board Of
County Commissioners**

John S. Dowlin
Phil Heimlich
D. B. Portune

County Administrator

David J. Krings

City Manager

Valerie A. Lemmie

Director

Patrick T. Karney, P.E., DEE

Deputy Director

Robert J. Campbell, P.E., DEE

November 12, 2003

William W. Brayshaw, P.E., P.S.
Chairman District 2 Integrating Committee
Hamilton County Engineer's Office
10489 Burlington Road
Cincinnati, Ohio 45231

Attention: Mr. Joe Cottrill, District Two Liaison

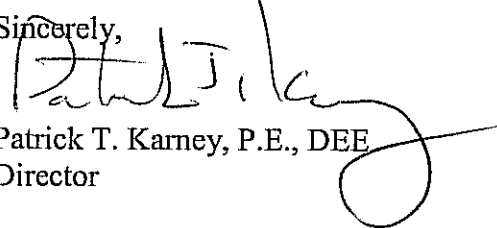
Dear Mr. Brayshaw:

This is to request the opportunity to speak before the District Two Integrating Committee at the meeting scheduled for Friday, November 21, 2003 at 1:30 p.m. At this meeting I would like to speak regarding the ratings of the MSD Round 18 project submittals.

If you need additional information or have questions, please contact either myself or Carol L. Walker at 244-1300.

Thank you for your consideration of the request.

Sincerely,


Patrick T. Karney, P.E., DEE
Director

94th District #2 Integrating Committee Meeting
Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248
November 21, 2003 – 1:30 pm

AGENDA

- 1) Approval of 93rd Integrating Committee Meeting Minutes from 10/24/03.
- 2) Request to address the Integrating Committee from Mr. Doug Bergheger, resident of the City of Loveland.
- 3) Request to address the Integrating Committee from MSD.
- 4) Support Staff Items:
 - (A) Results of appeals and final scores for SCIP/LTIP projects.
 - (B) Round 18 budget and breakdown.
 - (C) Recommended Priority Listing of all applications received (SCIP & LTIP). *(Vote Required)***
 - (D) Recommended Grant Projects (SCIP & LTIP). *(Vote Required)***
 - (E) Recommended Loan projects (SCIP Allocation, RLP) and Term/Interest rate recommendations. *(Vote Required)***
 - (F) Recommended Small Government Projects for Round 18. *(Vote Required)***
 - (G) Recommended District Administrative Costs Program for 2004. *(Vote Required)***
- 5) Small Governments Subcommittee:
 - (A) The Small Government Commission will hold a vote on the submitted projects in May 2004. The District Liaison will be in attendance at the meeting.
- 6) Old Business:
- 7) New Business: Future Meeting Location
- 8) Next Meeting Date:
- 9) Meeting Adjourn

****Note:** Seven (7) affirmative votes are required to approve any item on the agenda.

Website address for District 2 SCIP/LTIP page:
www.hamilton-co.org/engineer/SCIP/ltip.htm

Website Address for Clean Ohio page:
www.pwc.state.oh.us/clean_ohio.htm

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Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

1:30 p.m.

November 21, 2003

BOARD ATTENDANCE LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
Tom Bryan	HCTA	522-8532
Joe Sykes	HCTA	941 3393
DAVE SARGE	HCML (Wyoming)	821-7600
Bill Mollen	Cincinnati	352-6275
Tim Riel	"	352-2457
Dick Wadsworth	Ham County Comm.	383. 8282
Joe (B) Suber	Ham. Co. Eng's.	946-8903
Mike Selman	HCML	683-8296
Dan R. Bue	HCML	521-7413
Eileen Enabnit	Cincinnati	352 8232
Joe Cottrell	HCE	946-8906
Don Rosemeyer	Cincinnati	352-6235

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Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

1:30 p.m.

November 21, 2003

VISITOR LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
Doug Bergheger	Resident - 346 Cedar	583-1224
Amy Bergheger	Resident - Cedar Dr	583-1224
DENNIS E. AZBRINCK	SERVICE DIRECTOR - BLUE ASH	745-8545
John Kruf	N C H	521-7413
JOHN BECK	HAMILTON COUNTY	946-4267
Bill Shefcik	CITY OF CINCINNATI	352-5273
Richard Shelley	Anderson Township	474-5080
Ted Shannon	Trainer	527-6507
Bob Bass	Delhi	922-8608
Eric Beck	Ham. Co.	761-9130
JEFF OLSEN	QUEST ENG.	851-9774
PATRICK KARNBY	MSD	244-5121

94th District #2 Integrating Committee Meeting

Nathanael Greene Lodge
6394 Wesselman Road
Cincinnati, OH 45248

1:30 p.m.

November 21, 2003

VISITOR LIST

<u>NAME</u>	<u>AFFILIATION</u>	<u>PHONE</u>
Carol Walker	MSD	244-1313
Bob White	OPWC	(614) 752-9344
CHRIS BRAUSCH	CDM	583-8800
Becky Calder	GCWW	591-7857
Brian Pickering	"	591-6856
GREG LONG	CITY TRANS DESIGN	352 5289
DOUG RIDDIOUGH	H.C.E.	946-4270
Tim Lange	Colerain Twp	385-7502
DAVID EMEKUL	CDS	791-1700
DAVE WAGNER	BPW	543-6380
Fred Enderle	City of Loveland	683-0150
Cathy Listermann	HCE	946-8902